

# FUNDRAISE WITH US

## HEALTH & SAFETY AND LEGAL GUIDELINES

Useful links and resources to ensure your activity or event is compliant with relevant local and national regulations and legislation.

EVENT SAFETY PLAN		
Please distribute this completed form to all key personnel		
Event		
Date of Event		
Address/Location of Event		
Description of Event		
Emergency Information		
First Aid	Contact Phone Number	Evacuation procedures
Agency Response	111	
Police	111	
Fire	111	
Key Personnel		
Position	Name	Phone
1st Manager		
Steering Coordinator		
Aiders		
Warden		
City (if required)		
Incident Management		

EVENT HEALTH & SAFETY  
PLAN TEMPLATE



INFORMATION FOR  
EVENT ORGANISERS



HOW THE HEALTH &  
SAFETY WORK ACT 2015  
APPLIES TO VOLUNTEERS



FUNDRAISING &  
COMMUNITY EVENTS  
FOOD SAFETY RULES



RULES FOR RAFFLES &  
GAMES OF CHANCE



GUIDELINES FOR  
COLLECTING & USING  
PERSONAL DETAILS



MANAGING TRAFFIC &  
MOVING VEHICLES



LIFTING, CARRYING OR  
PUSHING HEAVY LOADS



SLIPS, TRIPS & FALLS